

## SUSTAINABILITY POLICY

We are committed to the mitigation of the adverse effects on the environment caused by our business and services

We have identified opportunities for good practice under the Ministry of Tourism and Ministry for the Environment's Transport Operators Sustainability Guide. We believe that the application of these steps will contribute to the preservation and enhancement of the natural environment of New Zealand. It requires a little extra effort on our part and will not compromise the quality of the services enjoyed by our clients. We believe this is a small price to pay for the privilege of living and working in our beautiful country.

### Energy Efficiency

- Employ energy saving practices e.g. switching off computers.
- Use energy saving equipment e.g. light bulbs
- Carry out an energy audit and monitor energy usage.

### Business Management

- Support local Sustainability initiatives e.g. the Nelson Tasman Sustainable Tourism Charter
- Consider joining national initiatives e.g. Carbon Zero, GreenGlobe

### Water Conservation

- Use water saving devices e.g. dual flush cisterns.
- Save rain water for vehicle cleaning
- Use water efficient equipment e.g. low volume, high velocity hose fittings
- NB. The charabanc uses tap water in its radiator

### Health and Safety

- Manage the business practices in accordance with the Health and Safety Policy and Safe Driving Policy

### Community Relations

- Donate time and use of vehicles to support community projects and organisations.
- Plan for charitable donations to ensure commitment and availability
- Purchase local goods and services and employ local people
- Help to actively support other local tourism related business e.g. collaborative marketing.

### Supply Chain Management

- Review purchases of all goods and services giving preference and advising suppliers that preference will be shown to those that meet social and environmental criteria.
- Consider whole-life costs of purchases.
- Ensure suppliers can responsibly dispose of any waste products.

### Contribution to Conservation

- Contribution and involvement with local conservations schemes e.g. Tahunanui Beach Planting Project, Brook Sanctuary Trust

### Fuel Efficiency

- Regular fleet service and maintenance to ensure optimum fuel use e.g. tyre pressure, engine tuning.
- Consider fuel efficient improvements to fleet e.g. Little B – replacement low ratio differential.
- Consider fuel efficiency and emissions of all future vehicle purchases
- Monitor fuel consumption
- Provide fuel saving tips to drivers

### Chemicals & Hazardous Substances

- Ensure the correct use and storage of hazardous substances and staff are trained in their use.
- Ensure spill prevention and clean up plans are in place and staff are trained in their implementation.
- Ensure chemicals are disposed of in an approved manner or through a registered and qualified agent.

### Workplace Culture

- Involve staff in sustainability plans and encourage contribution and involvement.

### Celebrate Success

- Promote awareness of the sustainability policy to staff and clients.
- Hold events for staff to share and recognise individual and business success.

### Minimising Waste

- Consider an action plan - Avoid, Reduce, Reuse, Recycle, Compost – on all business waste.
- Set up systems for reuse, recycling and composting items e.g. paper, cartridges
- Reduce office waste – e.g. use both sides of paper.

### Wastewater Management

- Ensure that maintenance and degreasing work is carried out by suppliers who responsibly and appropriately dispose of oils, hydrocarbons and waste water.

### Environmental Education

- Provide staff and clients with information on the sustainability policy and on the Nelson Tasman Sustainable Tourism Charter and other schemes.